Renfrew County Catholic District School Board

PETTY CASH REIMBURSEMENT VOUCHER

School: _____ Location: _____

Principal: _____ Date: _____

Date	Details of Expenditures	Total	Allocation of Total Expenditures				
	Attach Supporting Vouchers	Amount	Postage	Instructional Supplies	Office Supplies	Other	For Accounting Use Only
Total Expenses							
Cash on Hand			xx-546	xx-590	xx-600	xx-695	
Total Allowance							

Principal's Signature **Certified by** **Approved by**

SCHOOLS: PLEASE SUBMIT TO PURCHASING DEPARTMENT
ADMINISTRATIVE BUILDINGS: PLEASE SUBMIT TO ACCOUNTING DEPARTMENT

A-2 84/94/98