



CATHOLIC SCHOOL LEASE AGREEMENT INFORMATION SHEET

Provincial Legislation states that only Roman Catholics have the right to direct taxes to the Catholic School System. Residential property taxes cannot be split between the Catholic and the Public School Boards. Therefore, if either of the joint owners or joint tenants of a property is non-Catholic, the property is automatically assessed public, by default, for school tax purposes.

However, in a mixed religion situation, legislation, also, provides for a “Catholic School Lease Agreement”. The lease permits the Catholic owner/tenant to direct the school taxes portion of the property taxes to the Catholic School System. In effect, the Catholic (lessee) owner/tenant leases the property, “on paper” from the non-Catholic (lessor) owner/tenant. As a result, the Catholic becomes the tenant, who can direct the taxes, and the non-Catholic becomes a spouse.

The Agreement is bound by an annual fee of \$2.00 which is payable between spouses, i.e., the Catholic spouse pays the non-Catholic spouse. All forms finalized in a court of law must have a money factor attached to make it legal. Hence, the \$2.00 fee which does not necessarily have to be paid between spouses. However, the wording must appear on the form to make it legal.

The Agreement is automatically renewable annually, unless you move. In the event of a change of address, your declaration of school support does not change with you and will default public. Therefore, you must advise the Catholic School Board of your move and change of address. New forms will be forwarded to you at that time.

Should you have any further questions, contact the Board’s Business Services Department. at (613) 735-1031 or 1-800-267-0191, Extension 311.