



RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD
Requires a

**Director of Education
And
Secretary of the Board**

LOCATION:	Administration Office, Pembroke
STATUS:	Permanent 1.0 FTE
DATE REQUIRED:	2017-2018 School year or earlier
UNION AFFILIATION:	Non-Union

Located in Eastern Ontario, approximately 100 km northwest of Ottawa, the Renfrew County Catholic District School Board operates a Catholic school system for approximately 4,580 students with a deep commitment to faith and faith development, in a vibrant educational environment. The RCCDSB has 20 schools (18 Elementary and 2 Secondary schools) in 14 communities in which the majorities are rural. The Board is composed of both unionized and non-unionized employee groups.

With the understanding and commitment to the philosophy of Catholic education, the Renfrew County Catholic District School Board is seeking a Director of Education, a visionary to provide strong leadership and a commitment to life long learning.

Reporting to a board of trustees, the Director of Education will provide direction to a team of Supervisory Officers and staff in order to achieve the Board's priorities.

RESPONSIBILITIES: The Director will be an individual with broad experience, demonstrated ability and will be an authentic practising Catholic leader with a strong commitment to the Catholic faith and the philosophy of Catholic education. S/he shall have superior communication, interpersonal and executive skills and be the administrative voice for the Board while being sensitive to the unique history and culture of the Renfrew County Catholic District School Board. The Director will embrace a collaborative leadership style to promote a team building approach to problem solving in a time of reform and transition. This includes being knowledgeable and astute in a wide range of school board operations.

The successful candidate will possess Ontario Supervisory Officer certification, along with proven experience in a senior administrative/leadership role within a Catholic school board.

QUALIFICATIONS: Applicants with Ontario Supervisory Officer qualifications are invited to forward their résumé and cover letter, along with a list of four preliminary references, one of whom must be a current pastoral reference to:

Dave Howard, Chair
c/o Nancy Levasseur
Renfrew County Catholic District School Board
499 Pembroke Street West,
Pembroke, ON K8A 5P1

The deadline to apply is April 30, 2017.

This competition is open internally to all RCCDSB employees.