



RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD

Requires

SUMMER SCHOOL TUTORS

LOCATIONS:

- Bishop Smith Catholic High, Pembroke
- Holy Name, Pembroke
- Our Lady of Sorrows, Petawawa
- St. Joseph's, Arnprior
- St. Joseph's High, Renfrew
- St. Michael's, Douglas
- St. John Bosco, Barry's Bay
- St. Anthony's, Chalk River

STATUS:

Temporary

HOURS:

8:30 a.m. to 11:45 a.m

DATE REQUIRED:

July 4, 2017 – July 27, 2017

SALARY:

\$11.90 - \$12.40

UNION AFFILIATION:

Non Union

RESPONSIBILITIES:

Under the supervision of a Teacher, the successful candidate(s) will provide support to the Teachers through activities such as:

- Serving as Tutors in the classroom;
- Introducing students to new technologies;
- Assisting with special projects;
- Updating materials for Teachers.
- Assisting with daily student attendance

QUALIFICATIONS:

- (1) Enrolment in an Ontario college or university;
- (2) Self-motivated, critical thinking team player with excellent organizational and inter-personal skills.

All interested applicants must submit a cover letter with an updated resume stating qualifications, experience and references **no later than 12:00 Noon on June 9, 2017** to:

HEATHER FRANCIS
HUMAN RESOURCES STAFFING LEAD
Renfrew County Catholic District School Board
499 Pembroke Street West Pembroke, ON K8A 5P1
Email: hr@rccdsb.edu.on.ca

In your application please state which School(s) you are applying for

It is imperative that all **NEW** applicants to the Board submit an **ORIGINAL** current, satisfactory **Vulnerable Screening Criminal Background Check** prior to commencement of employment.

We thank all candidates for their interest; however, only those selected for an interview will be contacted

RCCDSB– Is committed to barrier-free selection processes and therefore if contacted for this position, you should advise the HR Department in a timely fashion of the accommodation measures required to enable you to be assessed in a fair and equitable manner.