

**Meeting of the Accommodation Review Committee (ARC)  
Minutes of Working Meeting #7  
December 11, 2013  
St. Mary's Catholic School, Wilno**

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**Prayer**

The ARC Chair opened the meeting with a prayer at 5:31 p.m.

**1. Welcome**

Committee Members:

Peter Adam	ARC CHAIR/Superintendent of Education
Mary Lynn Schauer	ARC Secretary/Superintendent of Business Services
Bobbie Jean Kuehl	Parent Representative – St. Andrew's
Christina Brown	Principal Representative
Constance Bersan	Parent Representative – St. Mary's
Father Mervin Coulas	Community Representative
Judy Hartwig	Parent Representative – St. Casimir's
Randy Bissonnette	Principal Representative
Tracy Glofcheskie	Parent Representative – George Vanier
Tracey Pecarski	Teacher Representative

Resource Members:

Lygia Dallip	Facilitator, Ameresco Asset Sustainability Group (tele-conference)
Linda Arsenault	Recording Secretary

Absent:

Ivan Johnson	Manager of Plant Services (regrets)
Sharon Yandernoll	Non-Teaching Representative (regrets)
Tracy Murray	Parent Representative – St. John Bosco (regrets)

Members were asked to confirm their attendance on the sign-in sheet.

**2. Approval of Agenda**

**MOTION #7.1**

**That the agenda for the ARC Working Meeting #7, December 11, 2013 be approved as presented.**

**Moved by: Bobbie Jean Kuehl , Parent Representative – St. Andrew's**

**Seconded by: Constance Bersan, Parent Representative – St. Mary's**

**...Carried**

3. **Approval of Minutes from Working Meeting #6, December 4, 2013**

**MOTION #7.2**

**That the minutes for the ARC Working Meeting #6, December 4, 2013, be approved as presented.**

**Moved by: Judy Hartwig, Parent Representative – St. Casimir’s**

**Seconded by: Randy Bissonnette, Principal Representative**

**...Carried**

The minutes will be posted on the ARC website.

4. **Review ARC Correspondence/Approval of Responses**

The ARC Chair provided the Committee with an e-mailed letter and two comments received from the community. He noted that a draft response to the letter had been prepared for the ARC’s review and approval. The ARC reviewed the response and made some changes.

A student from Carleton University contacted the ARC Chairperson on behalf of a Killaloe radio station. He requested permission to possibly cover the next Public Meeting to be held on Wednesday, December 18, 2013.

**MOTION #7.3**

**That the response letter be approved as amended and mailed out to the community member.**

**Moved by: Christina Brown, Principal Representative**

**Seconded by: Bobbie Jean Kuehl, Parent Representative – St. Andrew’s**

**...Carried**

The correspondence and approved response will be posted on the ARC website.

5. **Developing preferred Accommodation Options**

The Chairperson explained that the goal of this ARC Working Meeting is to propose a preferred option for presentation at the third public meeting.

a) **Small Group Q & A**

The ARC Chairperson divided the Committee into three small discussion groups, each with an educator as facilitator. The groups were given the task to discuss the three current options: Administrative Staff Option (5 school communities to 3); ARC Option 1 (Status Quo) and ARC Option 2 (5 school communities to 2). Keeping in mind, the ARC Terms of Reference, the information contained in the SIP’s and recent input from the community, each group was requested to determine a preferred option given the parameters outlined above. The ARC Chair noted that

the preferred option could be one already presented or one developed by the group. The ARC Chair explained that each group would report back to the large Committee on their findings.

b) **Report back to ARC**

<b><u>GROUP 1</u></b>	<b><u>GROUP 2</u></b>	<b><u>GROUP 3</u></b>
<ul style="list-style-type: none"> <li>➤ Administration Staff Option is preferred;</li> <li>➤ Leave George Vanier status quo;</li> <li>➤ St. Casimir's students may have the choice to attend either St. Andrew's or St. John Bosco;</li> <li>➤ A decision on closing St. Mary's should be delayed by a couple of years. If/when the school closes, parents should choose between St. Andrew's and St. John Bosco.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Maintain status quo preferred option for all schools;</li> <li>➤ No to St. Mary's students attending St. John Bosco, decision should be delayed until at least September 2015;</li> <li>➤ No to students from George Vanier moving to St. John Bosco;</li> <li>➤ George Vanier to remain status quo;</li> <li>➤ St. Casimir's to move to St. Andrew's in September 2014;</li> <li>➤ Parents from any school under the threat of closure may decide to transfer their students ahead of time to avoid a transfer later on. A delay on any option may result in outcomes that are not expected.</li> </ul>	<ul style="list-style-type: none"> <li>➤ St. Casimir's should close with students moving to St. Andrew's preferably delayed until September 2015;</li> <li>➤ George Vanier should remain status quo, with a recommendation that the Combermere school community parents engage the home schooled population to encourage increased attendance at George Vanier;</li> <li>➤ Delay any decision on St. Mary's. If the school were to be closed, students could move to St. Andrew's as a full unit, or parents could decide a preference to St. John Bosco or St. Andrew's.</li> </ul>

After discussion of the findings of the three ARC sub-groups, the Committee determined the following common points:

<b><u>PREFERRED ARC OPTION</u></b> <b>Common points by all three discussion groups</b>
<ul style="list-style-type: none"> <li>➤ George Vanier Catholic School should remain status quo.</li> <li>➤ St. Casimir's Catholic School should close, with students attending St. Andrew's in Killaloe, effective September 2014.</li> <li>➤ St. Mary's Catholic School should close, with timing of closure to be determined by the Board of Trustees. School attendance zones will be reconfigured, however, parents of current students may choose the option of sending their child(ren) to St. Andrews's Catholic School OR St. John Bosco Catholic School.</li> </ul>

**MOTION #7.4**

The Preferred ARC Option is to close St. Casimir’s Catholic School effective September 2014, with student destination to St. Andrew’s Catholic School. George Vanier Catholic School will remain status Quo. St. Mary’s Catholic School in Wilno will close, however a date for closure should be decided by the Board of Trustees. Destination for St. Mary’s students will be St. Andrew’s, with an option to attend St. John Bosco.

Moved by: Father Coulas, Community Representative  
 Seconded by: Christina Brown, Principal Representative

...Carried

**6. Next Meeting**

A brief overview of the ARC mandate, policy and Terms of Reference will be outlined at the Public Meeting on December 18<sup>th</sup>, 2013. The ARC Chairperson will then present results of the ARC group discussion as the Preferred ARC Option to be presented to the Director of Education. It will be stressed that a final decision on any Option will be made by the Board of Trustees.

**7. Schedule for Working Meetings**

WORKING MEETING	DATE	TIME	LOCATION
8	Wednesday, January 8, 2014	5:30 PM	St. Casimir’s Catholic School, Round Lake
9	Wednesday, January 15, 2014	5:30 PM	St. Mary’s Catholic School, Wilno
10	Wednesday, February 5, 2014	5:30 PM	St. Casimir’s Catholic School, Round Lake

**8. Update of Public Meetings**

PUBLIC MEETING	DATE	TIME	LOCATION
3	Wednesday, December 18, 2013	7:00 PM	St. Andrew’s Catholic School, Killaloe
4	Wednesday, January 22, 2014	7:00 PM	St. Andrew’s Catholic School, Killaloe

**9. Questions**

There are no further questions.

**MOTION #7.5**

That the ARC Working Meeting #7 be adjourned at 7:15 p.m.

Moved by: Tracy Glofcheskie, Parent Representative – George Vanier  
 Seconded by: Judy Hartwig, Parent Representative – St. Casimir’s