

**Meeting of the Accommodation Review Committee (ARC)
Minutes of Working Meeting #8
January 8, 2014
St. Casimir's Catholic School, Round Lake**

Prayer

The ARC Chair opened the meeting with a prayer at 5:40 p.m.

1. Welcome

Committee Members:

Peter Adam	ARC CHAIR/Superintendent of Education
Mary Lynn Schauer	ARC Secretary/Superintendent of Business Services
Bobbie Jean Kuehl	Parent Representative – St. Andrew's
Christina Brown	Principal Representative
Constance Bersan	Parent Representative – St. Mary's
Father Mervin Coulas	Community Representative
Judy Hartwig	Parent Representative – St. Casimir's
Randy Bissonnette	Principal Representative
Tracy Glofcheskie	Parent Representative – George Vanier
Tracy Murray	Parent Representative – St. John Bosco
Tracey Pecarski	Teacher Representative

Resource Members:

Lygia Dallip	Facilitator, Ameresco Asset Sustainability Group (tele-conference)
Linda Arsenault	Recording Secretary

Absent:

Sharon Yandernoll	Non-Teaching Representative
Ivan Johnson	Manager of Plant Services (Resource)

Members were asked to confirm their attendance on the sign-in sheet.

2. Approval of Agenda

MOTION #8.1

That the agenda for the ARC Working Meeting #8, January 8, 2014 be approved as presented.

Moved by: Randy Bissonnette, Principal Representative

Seconded by: Constance Bersan, Parent Representative, St. Mary's

...Carried

3. **Approval of Minutes from Working Meeting #7, December 11, 2013**

MOTION #8.2

That the minutes for the ARC Working Meeting #7, December 11, 2013, be approved as presented.

Moved by: Bobbie Jean Kuehl, Parent Representative, St. Andrew's

Seconded by: Christina Brown, Principal Representative

...Carried

The minutes will be posted on the ARC website.

4. **Approval of Minutes from Public Meeting #3, December 18, 2013**

MOTION #8.3

That the minutes for the ARC Working Meeting #7, December 11, 2013, be approved as presented.

Moved by: Tracey Pecarski, Teacher Representative

Seconded by: Judy Hartwig, Parent Representative, St. Casimir's

...Carried

The minutes will be posted on the ARC website.

5. **Review ARC Correspondence/Approval of Responses**

The ARC Chair indicated that draft responses to four pieces of correspondence had been prepared for the ARC's review and approval.

MOTION #8.4

That the response letters be approved and sent out to the community members.

Moved by: Randy Bissonnette, Principal Representative

Seconded by: Tracy Murray, Parent Representative, St. John Bosco

...Carried

The correspondence and approved responses will be posted on the ARC website.

6. **ARC Member feedback from Public Meeting #3**

The ARC Chair requested Committee members to provide feedback from Public Meeting #3, or provide relevant information circulating in the community. Arc members noted the following:

- ✓ An *Eganville Leader* newspaper article summarizing the meeting was shared with the group.
- ✓ It was noted that the letter shared at the meeting by a Community member written to the Ministry of Education contained some good data, however, the focus of this ARC Committee is on Catholic Elementary Schools, and some points highlighted in the letter are beyond the ARC's Mandate.

- ✓ It was observed that George Vanier School was the most represented group at the meeting, and posed the most questions.

A query was put forward regarding how much weight the final ARC Report will carry with the Board of Trustees. Although he cannot speak for the Trustees, the ARC Chair pointed out that ARC Public Meetings have been well attended by Trustees, and they are very interested in community response and feedback.

7. Preparing for ARC Public Meeting #4

The focus of this meeting is to start preparation of the draft ARC Report for consultation with the community at Public Meeting #4 prior to finalizing the ARC Report and presenting it to the Director of Education. A sample template developed by the ARC Chair was circulated for Committee approval. The template will be further expanded and sent to members for review prior to the next working meeting on January 15th.

The ARC Chair noted that the ARC final report will be presented to the Trustees at a Board Meeting, followed by a presentation by Administration Staff on their view of the ARC recommendation

It was recommended to include in the report considerations of implications such as: time line of proposed closure process; transition of two student bodies; safeguards for families not being split up and most importantly assurances that schools in the system could be supported by different parishes, and a redistribution of school location would not effect a Parish sacramental preparations.

There is a slight variance between ARC Policy, item 5 (c) "*The ARC will present its Accommodation Report to the Board of Trustees*" and ARC Procedure item 4 (c) "*. . . the ARC Chair will submit the final version of its Report to the Director of Education . . .*" For the purpose of this ARC, further clarification is required on who will present the report to the Board of Trustees.

MOTION #8.5

That the ARC Chair present the ARC Report to the Board of Trustees on behalf of the ARC Committee. ARC Committee members may choose to be in attendance at the Board meeting.

Moved by: Judy Hartwig Parent Representative, St. Casimir's

Seconded by: Constance Bersan, Parent Representative, St. Mary's

... Carried

A question was raised as to whether the Board of Trustees will send their decision back to the ARC outlining the final determination. The ARC Chair indicated that once the ARC has submitted its final ARC Report, its mandate is complete. The Board of Trustees' decision would be communicated in a Public Board Meeting, complete with a media release, as per usual Board process. The ARC Chair noted that the Board of Trustees will have a minimum of 60 days to consider the ARC Report prior to making a decision. During that time, members of the community have the ability to consult directly with the Board of Trustees.

8. Meeting Updates

WORKING MEETING	DATE	TIME	LOCATION
9	Wednesday, January 15, 2014	5:30 PM	St. Mary's Catholic School, Wilno
10	Wednesday, February 5, 2014	5:30 PM	The ARC Chair would like to celebrate a meal with the Committee, and changed the meeting location to a restaurant in Wilno.

9. Update of Public Meetings

PUBLIC MEETING	DATE	TIME	LOCATION
4	Wednesday, January 22, 2014	7:00 PM	St. Andrew's Catholic School, Killaloe

10. Other

There are strict Ministry of Education guidelines that must be followed when a school is to be decommissioned. The property must be offered for sale to Co-terminus Boards first, then to other Provincial or Municipal public bodies and then finally will be advertised for sale to the general public. Similarly, board-owned contents of a school are usually recycled to other schools within the system.

MOTION #8.6

That the ARC Working Meeting #8 be adjourned at 6:47 p.m.

Moved by: Christina Brown, Principal Representative

Seconded by: Tracy Murray, Parent Representative, St. John Bosco

...Carried