

St. Francis of Assisi Catholic School



Parent Information 2015 - 2016

Address: 22 Leeder Lane
Petawawa, Ontario
K8H 0B8

INFORMATION ABOUT OUR SCHOOL

Principal: Mr. John Leitch

Secretary: Mrs. Carolyn Moyles

Fax: 613-687-2686

Phone: 613-687-4167

e-mail: stfrancis@rccdsb.edu.on.ca Web:

Web: <http://rccdsb.edu.on.ca/our-schools/st-francis-of-assisi/>

History of School:

The original St. Francis of Assisi school was built in 1952 and originally opened as a High School by the Department of National Defense. It was located on C.F.B. Petawawa (now Garrison Petawawa) and has been operated by Renfrew County Catholic District School Board as a faith based school since 1991. The school was originally named Rivercrest.

In September 2012 we moved to our new location on 22 Leeder Lane in Petawawa off Civic Center Road.

Important Telephone Numbers:

St. Francis Chapel 613-687-5511 local 5434

Transportation: 613- 732-8419

School Board: 613-735-1031



School Hours (Subject to change)

8:15	First Bell
8:15 a.m.	1 st Instructional Period
9:42 a.m.	Nutrition Break (40 minutes 20 snack/20 recess)
	2 nd Instructional Period
12:30 p.m.	Nutrition Break (40 minutes 20 snack/20 recess)
	3 rd Instructional Period
2:35 p.m.	Dismissal

Arriving on Time: We ask that parents have their students arrive on time for school unless there are circumstances beyond your control, late arrivals tend to disrupt the start of the day in the classroom and students get less instruction as a result.

Parents:

Supervision: Supervision of the yard does not begin until 8:00 a.m.. Students should not be dropped off prior to 8:00 pm. for safety reasons.



St. Francis of Assisi, the patron saint of animals and the ecology, is a Roman Catholic saint who followed Jesus in all He said and did. He is revered by many different faiths for his teachings and the example he showed about how to live.

Who Was St. Francis?

St. Francis was the son of a very wealthy merchant. He lived a wild life of drinking and partying in his youth. He went to war looking for adventure and was imprisoned. While there he

began to examine his life and what drives it. When he was released from prison he tried to resume his care-free life but something was calling him to a higher and better purpose.

One day as he was walking he saw a ruined and abandoned church. This sight had a profound effect upon him, and he felt that Jesus was calling him to rebuild the church. From there on he dedicated his life to living as closely as possible a Christian life. He gave up all of his possessions which had been so important to him. He tried to follow the Gospels of Jesus in every way...and he loved. He loved all of God's creation without reservation. All of God's creatures and nature were to him visible examples to him of God's loving presence. He is seen today as the Saint of the environment.



Teacher	Grade	Address
Tate, Chloe	Kindergarten	ctate@rccdsb.edu.on.ca
Alison Radley Walters	Kindergarten	
Gleason, Kyle	Kindergarten	kgleason@rccdsb.edu.on.ca
Chartrand, Andrea	Kindergarten	achartrand@rccdsb.edu.on.ca
Hewitt, Catherine	One	chewitt@rccdsb.edu.on.ca
Poff, Michelle	One	mpoff@rccdsb.edu.on.ca
Quade, Kailyn	One/Two	kquade@rccdsb.edu.on.ca
McDaniels, Kelly	Two	kmcdaniels@rccdsb.edu.on.ca
McNeil, Monica	Two	mmcneil@rccdsb.edu.on.ca
Scott, Katie	Three	kscott@rccdsb.edu.on.ca
Cotnam, Mandy	Three	mcotnam@rccdsb.edu.on.ca
Roberts, Melody	Four	mroberts@rccdsb.edu.on.ca
Milligan, Anne	Five/Six	amilligan@rccdsb.edu.on.ca
Peplinskie, Leslie	Six/Seven	lpeplinskie@rccdsb.edu.on.ca
Allen, Sanda	Core French	sallen@rccdsb.edu.on.ca
TBD	Core French	
Dick, Orianna	Extended French	odick@rccdsb.edu.on.ca
Anderson, Victoria	Resource Teacher- SERT	vanderson@rccdsb.edu.on.ca
Moyles, Carolyn	Secretary	cmoyles@rccdsb.edu.on.ca
Leitch, John	Principal	jleitch@rccdsb.edu.on.ca

Purpose of Agendas:

- Agendas will be used by students in grades 1-7.
- Agendas are used to help with communication between school and home.
- Parents and teachers are asked to check Agendas on a daily basis.
- Students are encouraged to use these agendas to list when projects are due, organize their time and keep track of engagements and meetings.

Restorative Justice:

St. Francis of Assisi has embraced a Restorative Justice model of resolving conflict. In the light of Christ's teachings the Restorative Justice model fosters a Christian atmosphere of justice, fairness, compassion and forgiveness.

Student Rights

Each student at St. Francis of Assisi Catholic School has the right to expect the following:

- ♥ To be respected
- ♥ to be able to acknowledge God openly
- ♥ to be safe
- ♥ to learn in an environment where there are clear expectations
- ♥ to be taught by teachers who are firm, fair and friendly.
- ♥ to have access to the best education possible.

Your children are expected to:

- ♥ attend classes punctually and regularly
- ♥ be neat and clean in person and habits, and follow the dress code
- ♥ be diligent in studies and prepared for class
- ♥ be kind and courteous
- ♥ use proper, acceptable language at all times
- ♥ adhere to "HANDS OFF" rule
- ♥ be cooperative and respectful to all staff and visitors
- ♥ and have respect for personal and public property.



Code of Discipline:

We do not, as a rule, suspend students who misbehave. We prefer in-school suspensions and rely on the student to self-regulate and find solutions to their problems. However, there is no question that you will be immediately suspended for major offenses, (i.e., items that affect a child's safety such as fighting, defiance, and leaving school boundaries during recess time without permission etc.). The Code is to be reviewed this year.

Dress Code:

Students shall be dressed in such a way that is conducive to a Christian learning environment. Dignified, clean, school dress is expected. Appropriate footwear must be worn at all times. This means: no shirts or clothing with suggestive logos, imprints or holes, all shirts must extend down past the waistband, shorts must reach mid-thigh (the end of the child's fingertips when arms extended straight down). Leggings are permitted only when the child wears a shirt or top which reaches down to the tip of the fingers with arm extended. Pajamas are not permitted. Spaghetti straps for girls are not allowed.

The principal always has the final say as to appropriate dress.





Spirit Wear will be offered in the fall. Students will be encouraged to wear school shirts, tops, and/or hoodies. You can order through "School Cash"* link on our website or pick up order sheets at the school office. Every month or two we will have a Spirit Day and would like students to wear the school colors.

*School Cash: What is it?

WE encourage you to go on-line and sign up for School Cash. This program (app) allows you to pay for your child's milk tickets, class trips, Spirit Wear, hot lunches, and Christine's Catering and more without having to send in money. It allows you to have a receipt and track your purchases. The advantage for us is that we have less money to count and have present in the office.

High Performing School

St. Francis has been a 'High Performing' school for some years. This is through the beliefs that we all share, that all students can learn, that parents and teachers can expect more, that persistence is vital to success, and we praise hard work above all. As partners in this endeavour we promise to do our part in working hard for your children.

Practice Random Acts of Kindness

- I will remember to say please and thank you, including the person's name, as an act of courtesy.
- I will respond to "Good Morning/Afternoon, Hello, How are you?" with a polite reply, including the person's name, as an act of courtesy.
- I will hold the door open for adults and schoolmates, as an act of courtesy.
- I will raise my hand and wait to be called upon, as an act of courtesy.
- I will walk quietly in the hallways, as an act of courtesy.
- I will be tidy with my school supplies, personal belongings, and personal trash, as an act of courtesy.
- I will use all school books, computers, athletic equipment, etc. with care, as an act of courtesy.

BYOD: Bring Your Own Devices:

This is a new concept to schools in Ontario and indeed worldwide. St. Francis is a fully wired school and mobile devices are permitted with the permission of parents, teachers and principal. As a teaching institution we acknowledge that being connected to the "net" is part of culture. Instant access to information (good and bad) is changing the way and the what schools teach. It is changing what and how students learn too. Perhaps that should read has changed! St. Francis will allow BYOD with conditions. These conditions will be outlined in further detail later.

Cyber-bullying is a 'real' problem:

In relation to the above the BYOD topic. It gives the school an opportunity to address in a real manner the issues surrounding:

- Bullying
- Media Literacy - which sites may be accurate (advertising)?
- Information Literacy - Where do you go for information on health, culture, moral issues?
- Coding Skills Instruction?
- Social Etiquette around mobile devices.