



OCCASIONAL TEACHER OPTION FORM for 2013-2014

STEP 1 → PLEASE COMPLETE PERSONAL INFORMATION (Please Print)

Name: _____
First Middle Surname Previous (if applicable)

Address: _____ Telephone: (Primary) _____
(Alternate) _____

Postal Code: _____ Email: _____

S.I.N. # _____ O.C.T. # _____

D.O.B: _____ QECO Category: _____
dd / mm / yyyy Gender: M [] F []

- Receiving Pension from Ontario Teachers' Pension Plan YES [] NO []
Receiving Canada Pension (CPP) YES [] NO []
I am entitled to teach 50 school days only. YES [] NO []
What periods of the year are you unavailable? (i.e., May, etc.) _____



STEP 2 → PLEASE SELECT THE APPROPRIATE OT CALL-OUT LIST OPTION

Note: Limits in availability or time may place you on the "B" OT List

[] "A" List

Criteria: Available to work the entire school year

- A Minimum 4 days per week;
In ALL schools within the selected Geographical area(s);

[] "B" List

Criteria: On the OT Seniority List

- Must work a minimum 1 day per month for those months identified as available for work (if work is available);
Must be available to work in ALL schools within the selected Geographical area(s).



STEP 3 → PLEASE CIRCLE THE GEOGRAPHICAL AREA(S) IN WHICH YOU WISH TO WORK

Table with 2 columns and 7 rows of geographical areas. Column 1: Geographical Area #1 (Elementary) ARNPRIOR FAMILY, #2 (Elementary) MADAWASKA FAMILY, #3 (Elementary) RENFREW/DOUGLAS/EGANVILLE FAMILY. Column 2: Geographical Area #4 (Elementary) PEMBROKE FAMILY, #5 (Elementary) DEEP RIVER/CHALK RIVER/PETAWAWA FAMILY, #6 (Secondary) HIGH SCHOOL - PEMBROKE, #7 (Secondary) HIGH SCHOOL - RENFREW.

I have reviewed the OT renewal package and am aware of my obligations contained therein.

Signature: _____ Date: _____

* PLEASE COMPLETE AND RETURN BY JULY 4, 2013 TO:

DARLENE TerMARSCH, HUMAN RESOURCES ASSISTANT
Renfrew County Catholic District School Board
499 Pembroke Street West Pembroke, ON K8A 5P1