



RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD  
REFERRAL TO SCHOOL AND ATTENDANCE COUNSELLOR

**Instructions:**

1. The Principal should refer to School and Attendance Counsellor the following pupils:
  - a. those who seem to be violating or stretching the requirements of the Education Act re: compulsory attendance;
  - b. those whose behaviour or attitude or environmental circumstances provide evidence of an apparent need for preventive counseling and/or appropriate home intervention and/or the establishment of continuing, positive liaison with the home.
2. The referral should be made directly to the School and Attendance Counsellor in writing on this form.
3. Complete the written referral in duplicate. Send the original to the School and Attendance Counsellor.

**Place the duplicate in the O.S.R.**

<b>School:</b>		<b>Grade:</b>		
<b>Pupil:</b>		<b>Teacher:</b>		
<b>Parent or Guardian:</b>		<b>Date of Birth:</b> <input type="text"/> <input type="text"/> <input type="text"/> <small>(yyyy-mm-dd)</small>		
<b>Address:</b>		<b>Telephone:</b>		
<b>Referred by:</b>				
<b>Reason for Referral:</b>				
<b>Number of Days Absent:</b>				
<b>Other Agencies Involved:</b>				
<b>Date of Psycho-educational Assessment:</b>				

**Parents Notified of this Referral:**                      YES                       NO

\_\_\_\_\_ DATE

\_\_\_\_\_ SIGNATURE OF PRINCIPAL