

*St. Francis of Assisi Catholic  
School*



# *STUDENT AGENDA*

*2017 – 2018*

*Address:* *22 Leeder Lane*

*Petawawa, Ontario*

*K8H 0B8*

*Telephone Number:* *(613) 687-4167*

*This agenda belongs to:*

*Name:* \_\_\_\_\_

*Teacher:* \_\_\_\_\_ *Grade:* \_\_\_\_\_

## INFORMATION ABOUT OUR SCHOOL

*Principal:* Mr. Scott Nichol ([snichol@rccdsb.edu.on.ca](mailto:snichol@rccdsb.edu.on.ca))

*Vice Principal:* Ms. Natalie Marchment  
([nmarchment@rccdsb.edu.on.ca](mailto:nmarchment@rccdsb.edu.on.ca))

*Special Resource Teacher:* Ms. Victoria Anderson

*Secretary:* Mrs. Carolyn Moyles

*Secretary:* Mrs. Melysa van Tassel

*Counsellor:* Tracy Laichalk M.S.W.  
(613-735-6866 or 613-687-4167)

*Fax:* 613-687-2686

*School Phone:* 613-687-4167

*e-mail:* [stfrancis@rccdsb.edu.on.ca](mailto:stfrancis@rccdsb.edu.on.ca)

*The original St. Francis of Assisi was built in 1952 and originally opened as a High School by the Department of National Defense. It was located on C.F.B. Petawawa and had been operated by Renfrew County Catholic District School Board as a faith based school since 1991. The school was originally named Rivercrest.*

*In September 2012 we moved to our present location on 22 Leeder Lane in the town of Petawawa.*

*Telephone Numbers:*

*St. Francis Chapel 613-687-5511 local 5434*

*Transportation: 613-732-8419*

*School Board: 613-735-1031*

**SCHOOL HOURS** *(Subject to change)*

*8:15 First Bell*

*8:20 a.m. 1<sup>st</sup> Instructional Period*

*9:42-10:22 Nutrition Break (40 minutes 20 snack/20 recess)*

*2<sup>nd</sup> Instructional Period*

*12:26-1:06 Nutrition Break (40 minutes 20 snack/20 recess)*

*3<sup>rd</sup>. Instructional Period*

*2:35 p.m. Dismissal*

*Note: Supervision of yard does not begin until 8:00am. Students should not be arriving prior to this time for safety reasons.*

### *Purpose of Agendas:*

- *Agendas will be used by students in grade K-3.*
- *Agendas are used to help with communication between school and home.*
- *Parents and teachers are asked to check Agendas on a daily basis.*
- *Students are encouraged to use these agendas to list when projects are due, organize their time and keep track of engagements and meetings.*

### *Restorative Justice:*

*St. Francis of Assisi has embraced a Restorative Justice model of resolving conflict. In the light of Christ's teachings the Restorative Justice model fosters a Christian atmosphere of justice, fairness, compassion and forgiveness.*

### *STUDENT RIGHTS*

*Each student at St. Francis of Assisi Catholic School has the right to expect the following:*

- ♥ *To be respected*
- ♥ *to be able to acknowledge God openly*
- ♥ *to be safe*
- ♥ *to learn in an environment where there are clear expectations*
- ♥ *to be taught by teachers who are firm, fair and friendly.*
- ♥ *to have access to the best education possible.*

*You are expected to:*

- ♥ *attend classes punctually and regularly*
- ♥ *be neat and clean in person and habits, and follow the dress code*
- ♥ *be diligent in studies and prepared for class*
- ♥ *be kind and courteous*
- ♥ *use proper, acceptable language at all times*
- ♥ *adhere to “HANDS OFF” rule*
- ♥ *be cooperative and respectful to all staff and visitors*
- ♥ *have respect for personal and public property.*

### *CODE OF DISCIPLINE:*

*Our overall school expectation is that all students will behave in a respectful manner to each other and to the adults who care for them. Students who misbehave will be dealt with using a Progressive Discipline Model honoring and respecting the child, and balancing the rights of other students to feel safe and enable them to learn.*

*Throughout the discipline process, a variety of strategies will be used to assist misbehaving students with making better choices.*

*There is no question that you will be immediately suspended for major offenses (i.e., items that affect a child's safety such as fighting, defiance, destruction of property and leaving school boundaries during recess time without permission etc.).*

## **DRESS CODE**

*Students shall be dressed in such a way that reflects a Christian learning environment. Dignified, modest, clean, school dress is expected. This means: no shirts or clothing with suggestive logos, imprints or holes; all shirts must extend*

*down past the waistband; shorts must reach mid-thigh (the end of the child's fingertips when arms extended straight down).*

*Spaghetti straps for senior girls are not allowed. The principal, vice-principal always has the final say as to appropriate dress.*

**KIDS HELP PHONE  
1 800 668 6868**



## PRACTICE RANDOM ACTS OF COURTESY EACH DAY

- I will remember to say please and thank you, including the person's name, as an act of courtesy.*
- I will respond to "Good Morning / Afternoon, Hello, How are you.?" with a polite reply, including the person's name, as an act of courtesy.*



- *I will acknowledge those who speak to me by looking them directly in the eye, as an act of courtesy.*
- *I will hold the door open for adults and schoolmates, as an act of courtesy.*
- *I will await my turn and not interrupt when two people are speaking to one another, as an act of courtesy.*
- *I will stay seated and listen when my teacher or another student is talking, as an act of courtesy.*
- *I will raise my hand and wait to be called upon, as an act of courtesy.*
- *I will walk quietly in the hallways, as an act of courtesy.*
- *I will be tidy with my school supplies, personal belongings, and personal trash, as an act of courtesy.*

- *I will use all school books, computers, athletic equipment, etc. with care, as an act of courtesy.*

### *School Cash On-Line*

*All monies handled by the school are now channeled through School Cash On-Line. School or class trips, purchases, donations, are all managed through this means. Hot lunches and Christine's catering are also managed in this manner. School Cash On-Line is industry standard and highly secure.*



*St. Francis of Assisi, the patron saint of animals and the ecology, was a Roman Catholic saint who took the gospel literally by following all Jesus said and did.*

## *Who Was St. Francis?*

*St. Francis was the son of a very wealthy merchant. He lived a wild life of drinking and partying in his youth. He went to war looking for adventure and was imprisoned. While there he began to examine his life and what drives it. When he was released from prison he tried to resume his carefree life but something was calling him to a higher and better purpose.*

*One day as he was walking he saw a ruined and abandoned Church. This sight had a profound affect upon him, and he felt that Jesus was calling him to rebuild the church. From there on he dedicated his life to living as closely as possible a Christian life. He gave up all of his possessions which had been so important to him. He tried to follow the Gospels of Jesus in every way...and he loved. He loved all of God's creation without reservation. All of God's creatures and nature were to him visible examples to him of God's loving presence. So he is seen today as the Saint of the environment.*

*Blessing of Our Pets – October 6<sup>th</sup>, 2017 (tentative)*

*Each year students and parents bring their pets to school for a blessing by the local Priest. Father blesses the owners too.*



## *Franciscan Pet Blessing*

*Blessed are you, Lord God,  
maker of all living creatures. You inspired St. Francis to call all animals his  
brothers and sisters.*

*We ask you to bless this animal. By the power of your love, enable it to live  
according to your plan.*

*Amen.*

*Cyber-bullying is a 'real problem. Do not ignore warnings. Do not share contact information over the internet. If you are contacted by a stranger let your parents know immediately!*

*If you are bullied on-line or anywhere else,, tell an adult. Do not erase the offending comments! Parents and teachers can and will do something to stop bullying.*

*Don't give permission to bullies to have power over you!*