



# MEMORANDUM

**To:** Parents  
**From:** Jaimie Perry, Director of Education  
**Re:** SCHOOL REGISTRATION – TAX SUPPORT

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Welcome to the Renfrew County Catholic District School Board.

It is important that Catholic ratepayers, including parents should continue to declare themselves as separate school supporters in order to ensure that the Province has a record of their support for the Catholic school system. Catholic ratepayers must also declare themselves to be Catholic and separate school electors in order to cast a vote in the election of separate school trustees in municipal elections.

Please check your property tax bill or Assessment Notice. If the School Support Designation in the Assessment column is **English Separate (ES)** or English Separate on your Assessment Notice your school support is directed to Catholic schools. If you are not a registered Catholic school supporter, please complete the appropriate forms available at the school office.

**IF**

**BOTH OWNERS ARE CATHOLIC**

Complete – Application for Direction of School Support Form

**OR**

**IF**

**ONE OWNER OR JOINT TENANT IS NON-CATHOLIC**

Complete – Application for Direction of School Support Form

**PLUS**

See Catholic School Lease Agreement Information Sheet

**AND** Complete – Catholic School Lease Agreement Form

Note that an “English Catholic” designation does not follow you when you relocate. Each time you move it is essential that you re-declare your Catholic School Support.

If you need help in completing the necessary forms, please contact the School Board at 613-735-1031 or 1-800-267-0191, or contact the Municipal Property Assessment Corporation at 1-866-296-6722.

Thank you for your continued support of the Catholic school system “Schools to believe in!”