

**SECTION C-2**

**SPECIAL  
EDUCATION  
ADVISORY  
COMMITTEE**

**SECTION C-2**  
**THE BOARD'S SPECIAL EDUCATION ADVISORY**  
**COMMITTEE**

**The standard requires that the plan provide a description of ways in which the Board's SEAC fulfilled its roles and responsibilities during the school year.**

The Special Education Advisory Committee is listed on the School Board Website. The link lists the committee members' names, phone numbers and email addresses and also lists the minutes of the meetings held throughout the year at various school locations.

SEAC members agree that the internet link provides parents and members of the public a greater opportunity to contact the individual members about concerns.

The Board has also offered the Special Education Plan on a number of occasions this past year to teachers currently enrolled in Special Education Part 2 and 3.

SEAC minutes for 2017-2018 are attached.

## **SEAC MEETINGS FOR SCHOOL YEAR** **2017-2018**

The Special Education Advisory Committee Meetings are held at various locations within the Renfrew County Catholic District School Board, starting at 6:00 p.m.

### **2017-2018 Meeting Schedule**

September 13, 2017  
October 11, 2017  
November 15, 2017  
January 17, 2018  
February 21, 2018  
April 18, 2018  
May 16, 2018  
June 13, 2018

**SEAC MEMBER LIST**  
**2017-2018**

<i>Name</i>	<i>Association and Contact</i>	<i>Personal Contact</i>
Anne Haley	Trustee - Chair	ahaley@rccdsb.edu.on.ca
Carol Sulpher	Member at Large	<a href="mailto:csulpher@icloud.com">csulpher@icloud.com</a>
Colleen Whittier	Community Living/Easter Seals <a href="http://www.easterseals.org">www.easterseals.org</a>	luv2nurs@sympatico.ca
Daniella Santos	Member at Large	Daniellasantos2003@hotmail.com
Dave Sloan	Family & Children's Services <i>Pending</i>	evadnaols@gmail.com
Jeanne Charette	Autism Ontario <a href="http://www.autismontario.com">www.autismontario.com</a>	jcarmody@webhart.net
Jim Sandall	VOICE <i>Pending</i>	sandalljim@gmail.com
Joan Daley	Learning Disabilities Association of Ontario	joandaley47@hotmail.com
Mary-Lise Rowat	Resource	mrowat@rccdsb.edu.on.ca

*See insert – "SEAC Advisory Committee*



RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD



**Minutes of the Special Education Advisory  
Committee Meeting  
Held on Wednesday, September 13, 2017 at 6:03 p.m.  
Administration Office**

<b>PRESENT:</b>	Anne Haley	Chair, Trustee
	Colleen Whittier	Easter Seals/Community Living
	Dave Sloan	Member at Large ( <i>FCS Pending</i> )
	Joan Daley	Learning Disabilities of Ontario
<b>RESOURCE:</b>	Mary-Lise Rowat	Superintendent of Education
<b>REGRETS:</b>	Jeanne Charette	Autism Ontario
<b>ABSENT:</b>	Jim Sandall	Member at Large ( <i>VOICE Pending</i> )

**1. Prayer**

The SEAC Chair opened the meeting with a prayer at 6:03 p.m.

**2. Approval of Agenda**

**Moved by:** Dave Sloan  
**Seconded by:** Colleen Whittier

**That the agenda for the Special Education Advisory Committee meeting of September 13, 2017 be approved.**

**Carried/...**

**3. Declaration of Conflict of Interest**

No conflict declared.

**4. Approval of Minutes from Wednesday, June 14, 2017**

**Moved by:** Colleen Whittier  
**Seconded by:** Dave Sloan

**That the minutes for the Special Education Advisory Committee meeting of June 14, 2017 be approved, with the addition of Joan Daley's representation to indicate Learning Disabilities of Ontario.**

**Carried/...**

## 5. Board Reports

### a. New Special Education Coordinator

Kelly Etmanskie was the successful candidate for the Special Education Coordinator, replacing Kathy O'Neill, who has retired. Kelly is from the Barry's Bay area and has excellent Special Education qualifications. In addition, she is a SEA Trainer for assistive technology and a BMS (de-escalation protocol) leader for the Board.

### b. Meeting the Needs Conference – October 24 and 25, 2017

The RCCDSB will co-host the Special Education Conference, which will highlight the successes of schools boards in the Eastern Ontario region. The conference features exceptional keynote speakers and inclusive workshops for teachers, consultants, special education staff and administrators. Katherine McLaughlin, Special Education Coordinator acts as co-chair on Meeting the Needs Planning Committee. Workshop presenters include Board staff Jennifer Reid Hudson (ABA Specialist) and Kelly Etmanskie (Special Education Coordinator). The Committee asked Mary-Lise Rowat to research possible links to workshops and access to resources featured at the conference.

## 6. Association Reports

### Community Living:

- The Community Living AGM will take place at the Clarion hotel on Wednesday September 20<sup>th</sup> at 6:30 p.m. Motivational speaker and inclusion/self-esteem expert Nick Foley will provide the keynote address. Invitations will be forwarded to the Committee.
- In the spring of 2017, the Ministry of Health and Long Term care mandated a transfer of activities and employees of the CCAC to a new "one-stop" three-tiered service model, the Local Health Integration Network (LHIN). To date, policy and program details are stalled pending provincial review. More information will follow.

### Easter Seals:

- Focus continues towards the elimination of three and five point restraints for special needs students that are in wheelchairs on school busses to ensure capacity to remove students quickly and safely in the event of incident.

### Learning Disabilities:

- The development of an Accessibility Standard for Education continues to be a focus as it applies to students with a learning disability as well as students with physical challenges.

Feedback was gathered at a spring “Meeting the Needs” conference regarding a provincial curriculum modification. Modifications are anticipated in the future.

- A draft policy for Kindergarten to Grade 12 resource guide has been released, with feedback expected to be utilized in the development of the final policy.
- It was requested a link to resources be provided under the SEAC section on the Board website to share access to such things as effective practices, IEP details, and other information for parents.

## 7. **Old Business:**

### a. **Special Education Report 2016-2017**

The Special Education Report was submitted to the Ministry following approval at the June 2017 Board Meeting. A checklist of amended items is included as the final page of the Report.

## 8. **New Business**

### a. **Special Education Report Review**

A review of the Special Education Report to aid with the development of the 2017-18 report will begin with an analysis of section “A” at the next meeting.

### b. **College of Teachers Special Education Qualification Survey**

The College is conducting a province-wide review of the Additional Qualification (AQ) course guidelines for special education. The college has invited feedback from stakeholders, such as SEAC, and requests completion of a survey. Discussion resulted in the following recommendations:

*Identify the essential professional knowledge and skills that teachers need to support students with diverse learning needs:*

- Stress collaboration between educators and parents;
- Make sure existing educators are re-trained and keep up with new innovations and trends;
- Regular classroom teachers in inclusive classrooms should have at least a level 1 course as part of their training;
- New special education teachers should require levels 1 2 and 3.

*Identify emerging trends that need to be considered in Special Education courses for educators:*

- Special Education teachers should focus on transition after high school to adult life, i.e. work/continuing education;
- Develop contingency plans in case employment opportunities are limited following increase in minimum wage.

*Identify specific changes that would enhance the Special Education Additional Qualification courses for educators:*

- Teach a variety of instructional skills and teaching strategies, designed to accommodate different learning capacities;
- Focus on growing developments in technology and devices and their practical application;
- Stress flexible thinking to face challenges

**9. Next Meeting**

October 11, 2017

**10. Adjournment**

**Moved by:           Joan Daley**  
**Seconded by:       Dave Sloan**

**The SEAC meeting adjourned at 7:09 p.m.**

**Carried/...**





RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD  
**Minutes of the Special Education Advisory  
Committee Meeting**



**Held on Wednesday, October 11, 2017 at 6:00 p.m.**  
**Administration Office**

<b>PRESENT:</b>	Anne Haley	Chair, Trustee
	Colleen Whittier	Easter Seals/Community Living
	Jeanne Charette	Autism Ontario
	Jim Sandall	Member at Large ( <i>VOICE Pending</i> )
	Joan Daley	Learning Disabilities of Ontario
<b>RESOURCE:</b>	Mary-Lise Rowat	Superintendent of Education
<b>REGRETS:</b>	Dave Sloan	Member at Large ( <i>FCS Pending</i> )

**1. Prayer**

The SEAC Chair opened the meeting with a prayer at 6:00 p.m.

**2. Approval of Agenda**

**Moved by: Joan Daley**  
**Seconded by: Jeanne Charette**

**That the agenda for the Special Education Advisory Committee meeting of October 11, 2017 be approved.**

**Carried/...**

**3. Declaration of Conflict of Interest**

No conflict declared.

**4. Approval of Minutes from September 13, 2017**

**Moved by: Colleen Whittier**  
**Seconded by: Joan Daley**

**That the minutes for the Special Education Advisory Committee meeting of September 13, 2017 be approved.**

**Carried/...**

## **5. Board Reports**

There are no Board Reports

## **6. Association Reports**

### Autism:

- A webinar will be broadcast on Social Thinking: Teaching Social Competency between 12 and 1:00 p.m. on October 27, 2017.
- A support group for girls with ASD in grades 2 to 6 will begin on Saturdays from 10 to 11:00 a.m. during October and December.
- Hugli's Berry Farm will host an event on Sunday October 29, from 10:30 a.m. to 12:30 p.m.

### Community Living:

The annual AGM was well attended on September 20<sup>th</sup>, 2017. An inspirational presentation by Nick Foley, motivational speaker on inclusion and self-esteem, empowered the young adults in the audience with the message to make a difference by promoting change through action.

### Learning Disabilities:

October is Learning Disabilities month. It was suggested that during the appropriate month assigned to each organization, their SEAC representative present a short report that highlights information and resources available through that organization. LD will present for the November meeting.

VOICE: Membership for Jim Sandall is pending, and will be finalized within the next few weeks.

## **7. New Business**

### **a. Special Education Report Review**

The Committee reviewed Section "A" of the Special Education Report. Some updates were made to the "Special Education Placements" and "Individual Education Plan" sections. A query on consultation services provided by C. Drury Provincial School will be investigated.

During discussion, it was suggested that the Advanced Learner Program that was held at Bishop Smith CHS last year be offered to a wider selection of students in different areas. Transportation could be provided, and programs held during the school day.

### **b. Discussion/Feedback on Governance Supports**

The Ministry of Education is engaging with education partners on board governance topics to identify and support effective practices. Feedback has been requested from stakeholders, such as SEAC, to be returned by November 13,

2017. A discussion followed on electronic participation at Board and Committee meetings, student trustee term of office and broadening Director of Education qualifications.

**8. Next Meeting**

November 15, 2017

**9. Adjournment**

**Moved by:           Jeanne Charette**  
**Seconded by:       Joan Daley**

**The SEAC meeting adjourned at 7:47 p.m.**

**Carried/...**



RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD  
**Minutes of the Special Education Advisory  
 Committee Meeting**



**Held on Wednesday, November 15, 2017 at 6:00 p.m.**  
**Administration Office**

<b>PRESENT:</b>	Anne Haley	Chair, Trustee
	Colleen Whittier	Easter Seals/Community Living
	Dave Sloan	Member at Large ( <i>FCS Pending</i> )
	Jim Sandall	Member at Large ( <i>VOICE Pending</i> )
<b>RESOURCE:</b>	Mary-Lise Rowat	Superintendent of Education
<b>REGRETS:</b>	Jeanne Charette	Autism Ontario
	Joan Daley	Learning Disabilities of Ontario

**1. Prayer**

The SEAC Chair opened the meeting with a prayer at 6:07 p.m.

**2. Approval of Agenda**

**Moved by:** Dave Sloan  
**Seconded by:** Colleen Whittier

**That the agenda for the Special Education Advisory Committee meeting of November 15, 2017 be approved.**

**Carried/...**

**3. Declaration of Conflict of Interest**

No conflict declared.

**4. Presentation**

Coordinators of Special Education, Kelly Etmanskie and Katherine McLaughlin, were welcomed to the meeting to present a brief overview of the Google Extension “Read and Write”. This program is available to all students across the system, and its use supports the principles of Universal Design for Learning (UDL), in that this would be a tool that is essential for some, but good for all! The Read and Write toolbar has features such as Word Prediction, Text-to-Speech, Speech-to-Text, Translation, Voice note, and other tools to support students with reading and writing tasks.

**5. Approval of Minutes from October 11, 2017**

Moved by:               **Jim Sandall**  
Seconded by:           **Colleen Whittier**

**That the minutes for the Special Education Advisory Committee meeting of October 11, 2017 be approved.**

**Carried/...**

## **6. Board Reports**

### **a. 2018 OCSTA 2018 AGM and Conference Resolutions**

In preparation for the OCSTA Annual General Meeting, board stakeholders, such as SEAC, were asked to bring important issues which have provincial implications to the Board for consideration, it was decided that no resolutions would be brought forward this year.

### **b. Pilot to Improve School-Based Supports for Students with Autism Spectrum Disorder**

The Ministry of Education and the Ministry of Children and Youth Services (MCYS) are launching a pilot program during 2017-2018 at 18 school boards. The pilot will focus on integrated service delivery for school aged children to improve school-based supports for students with ASD with two approaches: Targeted Education Assistant Training and dedicated space for external ABA practitioners.

### **c. Community Living – Speaker Series**

Community Living – Upper Ottawa Valley will present speaker Joe Erpenbeck, a trainer and faculty member of the Asset Based Community Development Institute, who will share his innovative concept of inclusion to make change that benefits people, organizations and communities.

### **d. Community Living – COL Award of Excellence**

The RCCDSB forwarded a letter of congratulations to Community Living on the 2017 Award of Excellence by the Council on Quality and Leadership.

## **7. Association Reports**

Learning Disabilities of Ontario: Presentation is deferred until the January meeting.

## **8. Old Business**

**Special Education Report:** The Committee reviewed the Special Education Report, and made some minor grammatical changes. The Provincial and Demonstration Schools currently available as resource will be researched and updated if necessary. Next meeting, the committee will review Sections C1 to C3 of the report.

9. **New Business**

Jim Sandall will be the SEAC representative at the Inaugural Board Meeting, to take place on December 4, 2017.

10. **Next Meeting**

January 17, 2018

11. **Adjournment**

**Moved by:** Colleen Whittier  
**Seconded by:** Dave Sloan

**The SEAC meeting adjourned at 7:08 p.m.**

**Carried/...**



**RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD**  
**Minutes of the Special Education Advisory**  
**Committee Meeting**



**Held on Wednesday, January 17, 2018 at 6:00 p.m.**  
**Administration Office**

<b>PRESENT:</b>	Anne Haley	Chair, Trustee
	Dave Sloan	Member at Large ( <i>FCS Pending</i> )
	Jeanne Charette	Autism Ontario
	Jim Sandall	Member at Large ( <i>VOICE Pending</i> )
<b>RESOURCE:</b>	Mary-Lise Rowat	Superintendent of Education
<b>REGRETS:</b>	Joan Daley	Learning Disabilities of Ontario
	Colleen Whittier	Easter Seals/Community Living

**1. Prayer**

The SEAC Chair opened the meeting with a prayer at 6:05 p.m.

**2. Approval of Agenda**

**Moved by:                 Jeanne Charette**  
**Seconded by:           Jim Sandall**

**That the agenda for the Special Education Advisory Committee meeting of January 17, 2018 be approved.**

**Carried/...**

**3. Declaration of Conflict of Interest**

No conflict was declared.

**4. Presentation – Special Education Working Group**

Katie Edwards-Ethier, Vice Principal at St. Anthony’s School, and Kelly Etmanskie, Special Education Coordinator were welcomed to the meeting. They are members of the Special Education Working Group, with a goal to perform an overview of current documents used in special education, such as the IEP and IPRC brochures. In consultation with other boards, and using input from SERT’s, teachers and parents, and taking in to account Ministry mandates, they have prepared a draft IEP brochure update. It is anticipated the document will be presented in an on-line format, to serve as a living document, with links to other resources. A hard copy will also be available should a parent request it. A fun contest will be launched in the next few weeks for students in

Grade 4 to 8 to design art work depicting diversity and inclusion in our Catholic school community. The finished update will be brought back to the Committee, with a view that some art could also be used as an identifier for SEAC.

**5. Approval of Minutes from November 15, 2017**

**Moved by: Jim Sandall**  
**Seconded by: Dave Sloan**

**That the minutes for the Special Education Advisory Committee meeting of November 15, 2017 be approved.**

**Carried/...**

**6. Board Reports**

**a. EQAO – Changes to Accommodations**

A memorandum from EQAO advised that they will no longer require IEP's for students who require extra time, a quiet setting, preferential seating, or prompts during the Grade 9 Mathematics Assessment or Grade 10 Ontario Secondary School Literacy Test. Effective immediately, educators shall use their professional judgement to determine whether a student needs accommodation to complete an assessment.

**7. Association Reports**

Autism Ontario:

- A March Break Reimbursement Fund is available in the amount of \$350.00 to cover child care during the break. Application closes on January 19<sup>th</sup>, and will be allocated to approximately 1000 eligible children.
- A free movie will be shown at DeTroyes Cinema in Petawawa on February 3<sup>rd</sup>. Interested families can register on Event Brite.
- A free swim will be happening during March Break in Petawawa.
- As always, webinars and podcasts can be downloaded from the Autism Ontario website

FCS

- No response has been received regarding the recent expression of interest by Dave Sloan to become a representative for SEAC. The Superintendent will follow up with contacts at the agency.

VOICE

- Membership for Jim Sandall is still pending, following a glitch in his membership category which now needs to be amended.



## **8. Old Business**

The Committee reviewed the Special Education Report, Section “C”, Sections 1 to 4 and made some adjustments. New agreements are pending as a result of the integrated service model, and will be incorporated in to the Special Education Report when available.

## **9. New Business**

- a. It was suggested updates on Provincial Parent Association Advisory (PAAC) on SEAC updates be included in the agenda for periodic review.
- b. The new ABA Consultant, Whitney Crate, who replaced Jennifer Reid Hudson upon her retirement, could be invited to a future meeting.
- c. A student is interested in serving on SEAC. He is a grade 11 student at Bishop Smith. A follow up will be initiated with the Principal at the school prior to an invitation to attend.

## **10. Next Meeting**

February 21, 2018 at 6:00 p.m.

## **11. Adjournment**

**Moved by: Dave Sloan**  
**Seconded by: Jim Sandall**

**The SEAC meeting adjourned at 7:10 p.m.**

**Carried/...**



RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD  
**Minutes of the Special Education Advisory  
 Committee Meeting**



**Held on Wednesday, February 21, 2018 at 6:00 p.m.**  
**Administration Office**

<b>PRESENT:</b>	Bob Schreader	Acting Chair, Trustee
	Colleen Whittier	Easter Seals/Community Living
	Dave Sloan	Member at Large ( <i>FCS Pending</i> )
	Jeanne Charette	Autism Ontario
	Jim Sandall	Member at Large ( <i>VOICE Pending</i> )
<b>RESOURCE:</b>	Mary-Lise Rowat	Superintendent of Education
<b>REGRETS:</b>	Anne Haley	Chair, Trustee
<b>ABSENT:</b>	Joan Daley	Learning Disabilities of Ontario

**1. Prayer**

The SEAC Chair opened the meeting with a prayer at 6:05 p.m.

**2. Approval of Agenda**

**Moved by: Dave Sloan**  
**Seconded by: Colleen Whittier**

**That the agenda for the Special Education Advisory Committee meeting of February 21, 2018 be approved.**

**Carried/...**

**3. Declaration of Conflict of Interest**

No conflict declared.

**4. Presentation – Enhanced Learning Project**

Scott Lafreniere was welcomed to the meeting to outline an elementary advanced learners program entitled Lego We Do. This program uses traditional lego bricks, with enhancements that through process of coding can enable robotic movements for 15 design configurations. Students construct the models using science, technology, math and engineering concepts, then use computer computational thinking to program their design to produce movement. Scott is in the process of conducting 30 school visits to all schools to present the program to students in Grades 4 and 5, reaching approximately 750 students. The experience is being enthusiastically received by the students, and a future goal is to develop a higher level design program to present to Grade 6 students.

**5. Approval of Minutes from January 17, 2018**

**Moved by: Jim Sandall**  
**Seconded by: Dave Sloan**

**That the minutes for the Special Education Advisory Committee meeting of January 17, 2018 be approved.**

**Carried/...**

**6. Board Reports**

**a. Letter Supporting Bill 91**

The Catholic School Board of Eastern Ontario has written a letter to the Ministry of Education in support of Bill 191, recognizing advocacy and requesting support for students with Fetal Alcohol Spectrum Disorder (FASD). The committee requested that information on FASD be presented at a future meeting to enable an informed decision prior to endorsing support.

**7. Association Reports**

**Autism Ontario:**

A handout detailing activities for March Break was shared with the Committee.

**VOICE:**

Paperwork for Jim Sandall to represent VOICE should be finalized by the April 2018 meeting.

**Easter Seals:**

- A survey has been circulated by the Ministry of Education to gain public input on topics such as student safety and ride times to use in development of an initiative for a new vision for student transportation.
- Information was shared on a Government of Ontario student summer employment initiative that will create 5000 positions for students with special needs in over 80 career fields.

**8. Old Business**

**a. Review of Special Education Report**

The final section of the Report was reviewed. Updated information will be incorporated in the 2017-2018 Special Education Report.

**b. Student Representation on SEAC**

The logistics of inviting a student representative from Bishop Smith CHS to serve on SEAC will be discussed at a future Executive Council Meeting.

**9. New Business**

- a. The Special Olympics event hosted by COPE will take place at Bishop Smith CHS on Wednesday, June 6<sup>th</sup>.
- b. The Ombudsman of Ontario can work with the Director of Education to investigate School Boards and Schools if reconciliation has not been successful following attempts at the school and board levels.

**10. Next Meeting**

April 18, 2018

**11. Adjournment**

**Moved by: Colleen Whittier**  
**Seconded by: Jeanne Charette**

**The SEAC meeting adjourned at 7:10 p.m.**

**Carried/...**



**RENFREW COUNTY CATHOLIC DISTRICT  
SCHOOL BOARD**



**Minutes of the Special Education Advisory  
Committee Meeting  
Held on Wednesday, April 11, 2018 at 6:00 p.m.  
Administration Office**

<b>PRESENT:</b>	Anne Haley	Chair, Trustee
	Colleen Whittier	Easter Seals/Community Living
	Dave Sloan	Member at Large ( <i>FCS Pending</i> )
	Jim Sandall	Member at Large ( <i>VOICE Pending</i> )
<b>RESOURCE:</b>	Mary-Lise Rowat	Superintendent of Education
<b>REGRETS:</b>	Jeanne Charette	Autism Ontario
	Joan Daley	Learning Disabilities of Ontario

**1. Prayer**

The SEAC Chair opened the meeting with a prayer at 6:10 p.m.

**2. Approval of Agenda**

**Moved by: Dave Sloan**  
**Seconded by: Colleen Whittier**

**That the agenda for the Special Education Advisory Committee meeting of April 18, 2018 be approved.**

**Carried/...**

**3. Declaration of Conflict of Interest**

No conflict declared.

**4. Presentation**

The Catholic District School Board of Eastern Ontario asked SEAC members across the province to support action to recognize and respond to the needs of children with Fetal Alcohol Spectrum Disorder (FASD). Heidi Fraser, Principal of Special Education was invited to the meeting to provide information on the disorder. She explained that FASD is a permanent, often invisible, neurodevelopmental disorder that results from prenatal alcohol or drug exposure, typically during day 18 to 21 gestation. Primary characteristics include, but are not limited to: growth and physical deficits; facial abnormalities; difficult

temperament; poor self-regulation; communication and language difficulties; sensory and motor issues and intellectual deficits. Symptoms and deficits vary greatly between individuals and are not usually detected until early or middle school age. Symptoms are often misdiagnosed or missed entirely due to the large, complex range of consequences and challenges that result from the disorder. FASD is not currently recognized on the DSM 5. It is categorized as a neurodevelopmental disorder, considered as a brain based physical disability.

Heidi was thanked for her presentation.

#### **5. Approval of Minutes from February 21, 2018**

**Moved by: Jim Sandall**  
**Seconded by: Dave Sloan**

**That the minutes for the Special Education Advisory Committee meeting of February 21, 2018 be approved.**

**Carried/...**

#### **6. Board Reports**

##### **Advanced Learners Program 2018**

A series of enrichment workshops for advanced learners are scheduled in April and May for all students enrolled in Grade 4 to 8. Sessions will be held St. Joseph's High School (4 sessions), Bishop Smith CHS (6 sessions) and St. John Bosco (1 session) and have seen overwhelming response, with at least 150 students registered. A report will be brought back to the Committee showing final data for the program numbers.

#### **7. Association Reports**

##### **VOICE:**

Annual meetings will take place May 4 and 5, 2018. A summer camp is also being planned, probably in the Kingston area.

##### **EASTER SEALS:**

A summer camp will take place in Smith's Falls for children up to 18. Leadership opportunities are available at the camps for adults 18 to 28.

##### **COMMUNITY LIVING:**

- Summer positions for children with special needs are available, with hosting businesses including CNL and CFB.
- May is Community Living month.
- A lunch delivery fundraiser will take place on April 25 to help fund special projects.

- In September, Community Living will celebrate a 60-year anniversary.

**8. New Business**

Jim Sandall has unfortunately been posted and will not return to SEAC in September 2018. An advertisement will be sent out in school newsletters to recruit new SEAC members. A new member, Carol Sulpher, will be joining and will be present at the May meeting.

**9. Next Meeting**

May 16, 2018

**10. Adjournment**

**Moved by: Colleen Whittier**  
**Seconded by: Dave Sloan**

**The SEAC meeting adjourned at 7:27 p.m.**

**Carried/...**



RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD



Minutes of the Special Education Advisory Committee Meeting

Held on Wednesday, May 16, 2018 at 6:00 p.m. Administration Office

- PRESENT: Anne Haley (Chair, Trustee), Colleen Whittier (Easter Seals/Community Living), Joan Daley (Learning Disabilities of Ontario), Carol Sulpher (New Member at Large), Daniella Santos (New Member at Large)
RESOURCE: Mary-Lise Rowat (Superintendent of Education)
REGRETS: Dave Sloan (Member at Large), Jim Sandal (VOICE), Jeanne Charette (Autism Ontario)

1. Prayer

The SEAC Chair opened the meeting with a prayer at 6:01p.m.

2. Approval of Agenda

Moved by: Colleen Whittier
Seconded by: Joan Daley

That the agenda for the Special Education Advisory Committee meeting of May 16, 2018 be approved.

Carried/...

3. Declaration of Conflict of Interest

No conflict declared.

4. Presentation

Mary Lynn Schauer, Superintendent of Business Services was welcomed to the meeting to present an overview of the 2017-18 Revised Special Education Revenue and Expenses. She guided the Committee members through spreadsheets, tables and charts and highlighted statistics from the Original Budget for 17/18 to the Revised Budget, which captures updated actual enrolment statistics at the end of October 2017. It was noted that the number of identified students has increased by 78 students from last year, with Learning Disabilities making up the largest exceptionality group.



Funding for Special Education is allocated from Provincial grants, with the three largest being:

- Special Education Per Pupil Amount (SEPPA): an amount that each student receives according to grade;
- Special Equipment Amount (SEA): an amount used to purchase specialized items for special needs students, and
- Differentiated Special Education Needs Amount (DSENA): a complicated funding formula that has just completed a four-year phased-in implementation process.

Total expenditures of the grant allocation were shown as follows: Teacher Assistants (EA's) account for the largest portion, followed by SERT Teachers and professional, paraprofessionals and technicians. The RCCDSB, like most Boards in the Province, is running a deficit for Special Education, which is funded from other areas of the budget to achieve a balanced Board budget overall.

Mary Lynn was thanked for her presentation.

#### **5. Approval of Minutes from April 11, 2018**

The minutes for the Special Education Advisory Committee meeting of April 11, 2018 will be approved at the next meeting.

#### **6. Board Reports**

##### **Student Forum 2018**

Four Student representatives from each school, ranging from Grades 6 to 12, had the opportunity to engage in conversation and provide a student voice around a set of key questions related to our Catholic schools and learning in the 21<sup>st</sup> century. Questions were designed to reflect the four pillars of the strategic plan: dignity and belonging; achievement and potential; integrity and witness and wholeness and wellness. Data gathered from the student responses will be analyzed to form the next steps in the development of direction within the current strategic plan.

#### **7. Association Reports**

**COMMUNITY LIVING:** The celebration of the 60<sup>th</sup> anniversary of Community Living takes place in May. Committee members were encouraged to watch a vignette that is posted daily on the website.

A report entitled "*If inclusion means everyone, why not me?*" was shared. The report was co-authored by Arch, Brock and Western Universities and Community Living, and identified barriers that students labelled with intellectual disabilities encounter in the public school system. The report concluded that attitudinal barriers limit social and

academic opportunities, and advised that reforms to the Education Act are needed, especially a better conflict resolution process to ensure better adherence to existing processes.

LEARNING DISABILITIES ASSOCIATION: A number of links to provincial and association documents were shared including a link to a guide for Special Education Funding in Ontario. Members were encouraged to access the links for more information.

## 8. Old Business

### a. Diversity and Inclusion Art Contest Update

Students from Grades 4 to 8 were invited to participate in an art contest challenge to create an image that reflects our culture of diversity and inclusion. Committee members will have an opportunity to judge the final selection of artwork at the June meeting.

### b. Special Olympics Update

The second annual Special Olympics Day will take place on June 6<sup>th</sup>, and is anticipated to host approximately 70 students from Grade 1 – 12 at Bishop Smith High School. Feedback suggestions from the event held last year have been incorporated in the planning for this year to make the event a great day for special needs students.

## 9. New Business

EQAO announced that it no longer requires IEP plans be in place during testing to accommodate special education students with individual or quiet settings, or with verbal and non-verbal prompts for off-task behavior. Components used such as Read&Write Google will still require on IEP.

## 10. Next Meeting

June 13, 2018 (dinner at 5:30 p.m.)

## 11. Adjournment

**Moved by:** Colleen Whittier  
**Seconded by:** Daniella Santos

**The SEAC meeting adjourned at 7:05 p.m.**

**Carried/...**



RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD



**Minutes of the Special Education Advisory Committee Meeting**  
**Held on Wednesday, June 13, 2018 at 6:00 p.m.**  
**Administration Office**

<b>PRESENT:</b>	Anne Haley	Chair, Trustee
	Colleen Whittier	Easter Seals/Community Living
	Danielle Santos	Member at Large
	Dave Sloan	Member at Large ( <i>FCS Pending</i> )
	Jim Sandal	VOICE
	Jodi Cotnam	Member at Large
	Meghan Bush	Member at Large ( <i>Down Syndrome Pending</i> )
<b>RESOURCE:</b>	Mary-Lise Rowat	Superintendent of Education
<b>REGRETS:</b>	Joan Daley	Learning Disabilities of Ontario
	Carol Sulpher	Member at Large
<b>ABSENT:</b>	Jeanne Charette	Autism Ontario

**1. Prayer**

The SEAC Chair opened the meeting with a prayer at 6:00 p.m.

**2. Approval of Agenda**

**MOTION 1: 13 JUNE 2018**

**Moved by: Colleen Whittier**

**Seconded by: Dave Sloan**

**That the agenda for the Special Education Advisory Committee meeting of June 13, 2018 be approved.**

**Carried/...**

**3. Declaration of Conflict of Interest**

No conflict declared.

**4. Presentation: Special Education Team – Year End Synopsis**

Heidi Fraser, Special Education Principal, Katherine McLaughlin and Kelly Etmanskie, Special Education Coordinators were welcomed to the meeting. They presented a synopsis of Special Education team operations over the past year, and highlighted their roles of providing support to students with special needs through capacity building with all levels of school staff. Featured initiatives include ongoing extensive professional development and training focusing on effective practice workshops for SERT's, and EA's; establishing a SEA Trainer in each school; further development of Behaviour

Management System (BMS) training; the compilation of the PELI support system and most recently IPRC and transition visits at schools. The team was thanked for their passionate presentation and complimented on the strategies they implement to ensure the success of each student in our schools.

**5. Approval of Minutes from April 11 and May 16, 2018**

**MOTION 2: 13 JUNE 2018**

**Moved by: Dave Sloan**  
**Seconded by: Jim Sandal**

**That the minutes from the Special Education Advisory Committee meeting of April 11, 2018 be approved.**

**Carried/...**

**MOTION 3: 13 June 2018**

**Moved by: Colleen Whittier**  
**Seconded by: Daniella Santos**

**That the minutes from the Special Education Advisory Committee meeting of May 16, 2018 be approved.**

**Carried/...**

**6. Board Reports**

a. **Inclusion SPATS**

Two Inclusion SPAT's will be recruited, one each for the Primary/Junior and Junior/Intermediate/Senior Division. These new positions will work with the Special Education Principal and board staff at the classroom level to provide support and co-teaching throughout the system.

b. **Special Education Advisory Committee Member Role**

SEAC members are encouraged to connect with a province-wide organization to act as a liason between their chosen organization and the Board at the SEAC table. A list of sample organizations will be forwarded to members.

**7. Association Reports**

**COMMUNITY LIVING:** A celebration of the 60<sup>th</sup> anniversary will be held in September.

EASTER SEALS: The Transportation Report has been released, outlining best practices for the safe use of the school bus.

**8. Old Business**

Diversity and Inclusion Art Contest

Students from Grade 4 to 8 were invited to enter a challenge to create an image to feature on the front of the new IPRC brochure. Katie Edwards-Ethier presented the top art contest entries that reflect our culture of diversity and inclusion. Committee members judged a final selection of excellent artwork.

**9. New Business**

Special Education Report

The Committee was provided a copy of the completed Special Education Report for 2017-18.

**MOTION 4: 13 JUNE 2018**

**Moved by: Colleen Whittier**  
**Seconded by: Dave Sloan**

**That the Special Education Advisory Committee approves the Renfrew County Catholic District School Board’s Special Education Board Plan for School Year 2017-2018.**

**Carried/...**

**10. Meetings for 2018-2019**

September 19, 2018	February 20, 2019
October 17, 2018	April 17, 2019
November 21, 2018	May 15, 2019
January 16, 2019	June 19, 2019

**11. Adjournment**

**Moved by: Jim Sandal**  
**Seconded by: Jodi Cotnam**

**The SEAC meeting adjourned at 7:20 p.m.**

**Carried/...**